



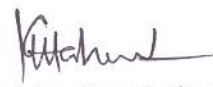
REQUEST FOR PROPOSAL (RFP)

Reference No: FSICIL/HO/IT/2023/014
Date: 31st January, 2023

“Supply, Install, Configure, Commission and Maintenance of Server, Network, Security Hardware, Software Solution with Licenses, OS, Support Services and Professional Service Configuration, and Establishment of the IT Environment with Existing Data and Infrastructure Migration”

IT Division, Head Office
12th Floor, Al-Amin Center 25/A,
Dilkusha C/A, Dhaka 1000


K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.


Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

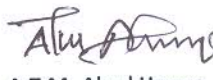

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





TABLE OF CONTENTS

SL	Topics	Page No
SECTION 1-INTRODUCTION		
1.1	Executive Summary	3
1.2	Background	4
1.3	Scope of Work	5
SECTION 2-INSTRUCTION TO VENDORS		
2	Instruction to Vendors	6
SECTION 3 - TERM AND CONDITIONS		
3	Terms and Conditions	14
SECTION 4 - DESIGN, SPECICATION and BoQ		
4.1	System Solution Diagram	17
4.2	Design Layout	17
4.3	Specification & Bill of Quantity	18
5	Appendix-A: Prescribed Form for Bidder's Profile	20
6	Appendix-B: Letter to Authorize Person In Charge	21
7	Appendix-C: Price Offer by Vendor	22

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





SECTION 1 - INTRODUCTION

1.1) Executive Summary

First Security Islami Capital & Investment Limited (FSICI) a full-fledged Merchant Bank and a subsidiary of First Security Islami Bank Ltd. (FSIBL), incorporated as a private limited company, with an authorized capital of Tk. 300.00 crore. The high caliber of the management team possesses world-class investment management and capital market experience with fast-growing capability and a determined vision to lead the market by innovating new products and introducing world-class merchant banking functionalities in Bangladesh, which reflect the company's own class.

Frist Security Islami Capital and Investment Ltd. relentlessly strives to anticipate the changing needs of its clients and develop better tailor made solutions to satisfy those needs. Our experience has taught us that if we serve our clients to the best of our ability, our own success will follow. Our motto is "one-step customer service." Creativeness and imagination are encouraged in everything we undertake. Therefore, we want to establish our name as a pioneer in the field by adopting new methods.

Services provided by FSICI are:

- One-step customer service.
- Margin Loan Facilities.
- Over phone Trading Facilities.
- Daily Portfolio through E-mail Service.
- Trading Facilities through DSE & CSE.
- IPO Appliation Facilities under new IPO application process adopt by BSEC.
- IPO result informed through Email.
- Free investment consulting is available through our specialized Portfolio Management Team.
- Brokerage Services through our specialized panel broker at FSICI Premises or own premises of the Broker Houses.
- Trading facilities are available from major locations in Dhaka City (i.e., Gulshan , Banani , Dhonmondi, Uttara, and Mirpur) and major divisional cities (i.e., Chittagong , Sylhet , Barisal, and Khulna) through our enlisted panel broker.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





1.2) Background

First Security Islami Capital and Investment Ltd. wants to improve its IT and business processing and update its ICT infrastructure through the integration of the latest ICT technology, server, network infrastructure, security hardware and solution deployment, services and licenses incorporation, different software and solution configuration at its Data Center, and migration of the existing ICT environment with data and applications from legacy deployment to a modern and more secure implementation.

The Data center environment is currently established with the deployment of application specific physical server integration on physical hardware servers with their redundancy counterparts, which are physically configured with two physical racks in their Data Center site. However, this legacy deployment has been in operation for a very long time and is now required to be updated in order to ensure service availability while effective security is deployed.

In order to enhance its IT environment, the organization has considered a layered approach, where in the first phase it will update its physical hardware, network, and security-related components for new implementation, and in the second phase it will update its service applications and business software.

This project intends to execute Phase-1 of the total scenario. Apart from the deployment and configuration of existing legacy applications and data to new physical hardware, which include preparing a new environment to deploy the existing legacy applications and database migration, configure them to be completely operational in Phase-1.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





1.3) Scope of Work

Vendors are requested to propose products, solutions, and professional service delivery as specified in the technical and financial proposal to supply, install, commission, and maintain servers, networks, security hardware, and software solutions with licenses for support services, and professional service configuration and establishment of different service deployments.

Participants are required to propose all items and are wholly responsible for all products and their implementation services offered unless otherwise specified and as specified in the Terms and Conditions.

The successful vendor will be the contractor for complete project deliverables, including all products and services offered, and will be fully responsible for the project management, implementation, and coordination under the scope of the project.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.

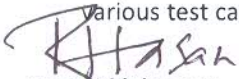


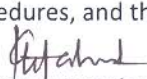


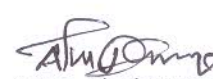
SECTION 2 - INSTRUCTION TO BIDDERS

Proposals are invited from the reputed vendors to supply, install, configure, commission, and maintain server, network, and security hardware, software solutions with licenses and OS support services, professional service configuration, and the establishment of the IT environment with existing data and infrastructure migration for First Security Islami Capital and Investment Ltd., according to the following instructions in Section-2 and fulfilling the terms and conditions in Section-3

- 2.1) Vendor must participate for every item on each section according to the requirements by a "Technical Proposal" and "Financial Proposal" accompanied with the complete documents burned on a DVD.
- 2.2) Vendor should have an enterprise-class support system to provide post deployment service and support and must submit a description of their support team with the profiles of experts for the items and solutions they will deliver.
- 2.3) The vendor should provide a summary of the projects completed in any organization, preferably financial institutions, as part of a large deployment in Bangladesh.
- 2.4) Details of every individual component on every product, license, service, and structure cable, along with their individual part numbers, should be provided for each item on the individual section.
- 2.5) Professional services (section 2) with every task of installation, configuration, implementation, and data migration from the existing environment to the new deployment for each service specified should be mentioned in detail for the individual services that are mentioned.
- 2.6) Vendor should form a dedicated project team where members possess adequate knowledge of the service or solution they will configure, are capable of handling different deployment requirements (realizing both physical and logical layouts) based on the scenario and in-depth requirements analysis, and have previous experience implementing the service or solution in a large environment and their successful execution. The team will be responsible for end-to-end delivery of all services, solutions, and their configuration, with a project manager as a Single Point of Contact (SPOC).
- 2.7) Vendor must understand existing architecture (physical and logical) that is specific to a particular solution, identify areas of complications by analyzing current service status, their dependencies, and the necessity of maintaining uninterrupted services, align with the requirement analysis and integration with the new deployment by analyzing the complete data flow of the network and marking any point of possible delay or latency that may appear accessing proposed services and solutions that will be integrated, and perform rigorous UAT before handing over the solution. The UAT vendor has to submit UAT documents describing various test cases, detailed testing procedures, and the UAT results.


K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.


Khandaker Tahveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.


A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





- 2.8) Vendor must analyze existing power allocation, identify any requirement for new solutions or services, propose if any upgrade is necessary with proper and legitimate planning and explanation documents, and provide reports to the bank prior to initiating the installation of the services with a complete site survey.
- 2.9) The vendor may request additional communication in order to better understand the existing environment and its service implementation in order to align new deployment requirements, infrastructure and service design, deliverables, and proper project implementation.
- 2.10) To eliminate existing service disruptions during new installation and rollout, the vendor must conduct all sorts of prerequisite checks and provide a proper plan and step-by-step procedures, including a detailed time sheet of each step and its dependencies. However, services that require migration procedures must have their ground-up tasks completed prior to initiating the migration process, which will soften any sort of service downtime if required, and also make them readily available immediately after the migration process's completion.
- 2.11) Vendor should provide a detail description of the solution offered including architectural design, implementation plan, project management methodologies, engagement duration and schedule in Gantt chart for each section, product description & strength, system components with high availabilities.
- 2.12) Vendor shall mention the problem response time and maximum period to troubleshoot or resolve issues for the products, their installation, and configuration related problems. The proponent has to provide a draft SLA to cover the warranty period along with the documents. SLA must include penalty, liability, indemnification, termination, etc. clauses.
- 2.13) Licenses for products/con/services when delivered and managed online, shall be provided on the portal under the name of First Security Islami Capital & Investment Ltd., where specific email addresses and other information for account creation will be provided by FSICI Ltd.
- 2.14) The participant vendors furnished the following documentary evidence::
- 2.14.1) A profile of the vendor (as per the format given in APPENDIX A)
 - 2.14.2) Valid Trade license or other documents to prove the legal status and place of registration of the business.
 - 2.14.3) Valid Distributorship/Partnership license of the equipment's to be delivered
 - 2.14.4) Full particulars of the ownership, constitution, year of incorporation, and main business activities of the Vendor.
 - 2.14.5) Bank Solvency Certificate
 - 2.14.6) Operating Procedure Manual

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





- 2.14.7) Performance Certificate from clients (in Bank and/or telecommunications industry if any)
- 2.14.8) Income tax certificate
- 2.14.9) VAT certificate
- 2.14.10) Proof of assignments carried out in Corporate Institutions by the participant.
- 2.14.11) Manufacturing Authorization Letter.
- 2.14.12) Time schedule for supply, installation, testing, commissioning etc.
- 2.14.13) Project Implementation schedule in Microsoft Project
- 2.15) Bank may ask to provide documents related to this purchase like Bill of Landing, Bill of Entry, other import related documents, VAT, TAX etc.
- 2.16) Vendor should submit description of their present support team members, who are permanent engineers, with the profile of experts (valid certification).
- 2.17) Participant's Qualifications:**
- 2.17.1) Vendor should preferably be a manufacturer / authorized distributor / partner of an internationally reputed brand of enterprise series servers, network hardware and software solutions.
- 2.17.2) Vendor should have experience on supply, install, configure, commission and maintenance of Enterprise Level Server, network, security Hardware or software solutions
- 2.17.3) Vendor should have experience in selling, implementing, supporting, and maintaining enterprise hardware and software solutions.
- 2.17.4) Vendor should present necessary financial solvency to transact large contracts (value of minimum BDT 1 Crore) in a single contract
- 2.17.5) Vendor should have adequate arrangements to provide onsite after-sales service within the data center site for delivered hardware, software, virtualization, and application solutions and their configuration by professionally certified manpower.
- 2.17.6) Vendor should have redundantly certified, experienced, and professional resources that are capable of delivering the products and their configuration and troubleshooting within a short time for each section of the project requirements and their implementation, as well as post-implementation support competencies.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





2.18) Price:

- 2.18.1) Vendor should provide a detailed bill of materials for the deliverables in each section specified, calculating the total price for that particular section. The total price, including all 5 sections, will be summarized at the end of the financial proposal.
- 2.18.2) All VAT, taxes, and other government fees must be included in the prices. The bank shall deduct VAT, income Tax, and other dues as per Govt. rule while making payment.
- 2.18.3) The price will include supply, installation, configuration, migration, commissioning, acceptance, maintenance, and **three (3)** years of full warranty, service, and support for the products and professional services.
- 2.18.4) Prices must be quoted both in figures and in words, and there must be no discrepancy between the price in figures and the price in words.
- 2.18.5) The bidder shall submit a price quotation in the prescribed format. Prices must remain valid for six (6) months from the date of the opening financial offer. Clients may request an extension of the price's validity.
- 2.18.6) Details price should be provided for each individual section, and a summary price consisting of all five (5) sections should be mentioned in the financial proposal.
- 2.18.7) Bank The bank reserves the right to correct any computation errors in the bidders' price quotations.

2.19) Price Negotiation:

The bank may request the vendor negotiate the price. A representative of the vendor must have authorization for price negotiation.

2.20) Communication and Proposal Submission

- 2.20.1) All documents, including supplementary data and information, shall be in the English language.
- 2.20.2) For any queries, please contact the IT Division of First Security Islami Capital & Investment Ltd. at the following address:
A.T.M Alaul Haque
Phone: 01712938430
Email: alaul@fsicibd.com

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





2.20.3) The proposal shall be marked as "supply, install, configure, commission, and maintenance of server, network, and security hardware, software solution with licenses; OS; support services and professional service configuration; and establishment of the IT environment with existing data and infrastructure migration for First Security Islami Capital and Investment Ltd." and shall be submitted to the following address:

FAVP & Head of IT Division
First Security Islami Capital & Investment Ltd
Head Office
12th Floor, Al-Amin Center 25/A, Dilkusha C/A,
Dhaka-1000, Bangladesh

2.20.4) The participant must submit the proposal by 3:00 p.m. on or before **February 20, 2023**. No proposal shall be entertained after the specified time and date.

2.21) Correction or Amendment of the Documents:

The Bank may, for any reason, whether on its own initiative or in response to a clarification request by a prospective participant, modify the RFP documents by issuing addenda. Any addenda thus issued shall be part of the document and shall be communicated.

Where amendments or changes are required by the Bank after submission of the proposal, the vendor will be requested in writing to adjust their proposals accordingly and submit a supplementary financial proposal within a certain period. The supplementary financial proposal should only contain the changes in price resulting from the changes in the technical proposals. Participants should note that, if the Bank, during the evaluation of the financial proposals, considers that the changes in price are unrealistic in comparison with the original financial proposal, the proposal is liable to be rejected.

2.22) Evaluation and Comparison of Vendor Proposal

The bank will carry out a detailed evaluation of the proposal according to the information supplied by the participant through its proposal. The bank reserves the right to arrange a discussion meeting with each participant on short notice to understand each and every aspect of the proposal.

Information relating to the examination, clarification, evaluation, and comparison of proposals and recommendations for the award of a contract shall not be disclosed to the vendor or any other person not officially concerned with such a process until the award to the successful proponent has been announced. Any efforts by a vendor to influence the bank's processing of the award decision may result in rejection of the participant's proposal.

To assist in the examination, evaluation, and comparison of proposals, the bank may, at its discretion, ask any participant for clarification of its proposal. This will be done in writing, but no change in substance or price of the proposal will be sought. In addition to the technical specification and price, the evaluation of the participant may also take into account other factors.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





2.23) Awarding the Successful Vendor

The bank may negotiate with the successful vendor regarding price reduction or modification, if necessary, before issuing the award notification.

Prior to the expiry of the proposal validity period, the bank will notify the successful vendor by letter that their proposal has been accepted. This letter (herein called the "Work Order") shall name the sum, which the bank will pay the contractor for the execution of the works as prescribed by the contract (herein and in the Conditions of Contract called "the contract price"). This work order will constitute the formation of the contract.

Within 7 days of receiving the work order, the successful vendor shall send an acknowledgement of acceptance of the work order to the bank.

2.24) Validity of the Proposal

The bids shall remain valid for a period of **six (6) months** after the date of the opening of the proposals. In exceptional circumstances, prior to the expiry of the original bid validity period, the bank may request the bidder to extend the period of validity for a specified additional period. The request and the responses shall be made in writing. A bidder agreeing to the request will not be permitted to modify its bid.

The bank may arrange a clarification or demonstration meeting with each bidder. The bidders' experts will attend such meetings, for which no allowance or fee will be provided by the bank. If the bidder fails to respond to such a meeting, their bid will be treated as non-responsive.

2.25) Delivery and Installation Completion Period

Complete delivery of each item and professional service specified in each individual section of the scope of works, along with the packing list or bill of materials (BOM), at the bank's premises (i.e., at the production data center site specified in the work order), including installation, configuration, testing, acceptance, and commissioning of the server, network hardware, operating systems, and software solution, as well as their associated drivers, firmware, and other software. Software and professional services configuration, along with data migration, UAT, and commissioning, have to be completed within a period of 12 (twelve) weeks from the date of acceptance of the work order.

2.26) Payment and Security

2.26.1) The contractor should submit their bill/invoice according to the issuance of the work order

2.26.2) The supplier will be entirely responsible for all applicable taxes, duties, levies, charges,

and license fees in connection with the delivery of products, solutions, and services at the site. While making payment, VAT and income TAX will be deducted at source as per Govt. rule.

2.26.3) In case the successful vendor fails to meet the contract obligations in the prescribed time, the vendor will be liable to pay 0.5% of the contract price as liquidated damages for every week after the deadline, which will be deducted from the bill amount.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





The maximum penalty will be 10% of the total contract price.

2.27) Warranty

- 4.27.1) All products / items supplied (unless explicitly mentioned) should be covered under a **three-year(3) full warranty**, including the license of any required software, labor and spare parts, maintenance, and services. The price for such maintenance should be included in the quotation price.
- 4.27.2) The warranty period will start from the date of successful commissioning and complete configuration and deployment of the server hardware and storage solution. The SLA (Service Level Agreement) will have to be signed between the bank and the successful vendor to ensure smooth support during the warranty period. The vendor has to provide a draft SLA to cover the warranty period, and along with the offer, mention problem reporting time, response time, and recovery time for the delivered products.

2.28) Process to be Confidential

Information relating to the examination, clarification, evaluation, and comparison of bids and recommendations for the award of a contract shall not be disclosed to the bidders or any other persons not officially concerned with such processes until the award to the successful bidder has been announced. Any effort by a bidder to influence the bank's processing of bids or award decisions may result in the rejection of the bidder's bid.

2.29) Choice of LAW

The laws of the Government of Bangladesh shall apply to all contracts, and in case of any dispute; the decision of the Bank shall be final and binding upon the contractor.

Bank also reserves the rights to employ any external legal representation to resolve any conflict.

2.30) Disqualification

The Bank shall disqualify a proponent who submits a document containing false information for purposes of qualification or misleads or makes false representations in proving its qualification requirements. If such an occurrence is proven, the Bank may declare such a participant ineligible, either indefinitely or for a stated period of time, from participation in all future procurement proceedings.

The Bank may disqualify a vendor who has a record of poor performance, such as abandoning the supply, not properly completing the contract, inordinate delays, litigation history, or financial failures. The factors related to considering any vendor proposal as rejected or non-responsive have been detailed below, and the participant shall be required to pay particular attention to those. However, some of the major factors leading to the rejection/non-responsiveness of a proposal are highlighted below for the convenience of the proposal submission:

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





- 2.29.1) Non-compliance to submit proposal as per the instruction which is mentioned in SECTION-2 (Instructions to Vendors)
- 2.29.2) Failure to meet any of the terms and conditions as per the instruction mentioned in SECTION-3 (Terms and Conditions)
- 2.29.3) Non-compliance with requirement of validity of proposal
- 2.29.4) Failure to quote a price as per requirement
- 2.29.5) Non-fulfillment of financial obligations
- 2.29.6) Non-compliance with the delivery schedule
- 2.29.7) Failure to meet the qualification criteria
- 2.29.8) Partial submission or incomplete submission as per the instruction.
- 2.29.9) Proposal not signed/submitted by a duly authorized person.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

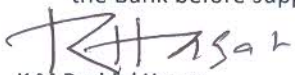
A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.



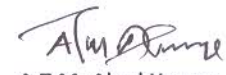


SECTION 3 - TERM AND CONDITIONS

- 3.1) Participant must follow the guidelines as described in SECTION 1 (Instruction to Vendors). Failing to comply with these guidelines will disqualify the proposal.
- 3.2) With the submission of the proposal, the participant acknowledges that he had carefully examined in detail the documents, terms & conditions and information related to schedules, specifications of the system, services and requirements of the related job facilities.
- 3.3) Participant must have experience of supply, installation, configuration, commissioning, acceptance and maintenance of similar Brand/Model products and solutions in the DC or DR sites of banking and/or financial industry.
- 3.4) The selected Engineers should be available throughout the implementation of the project and in case of unforeseen reasons an equivalent engineer satisfying the qualification criteria should be assigned.
- 3.5) Participant should quote the unit price & total cost both in figures and words and there should not be any cutting/erasing/overwriting on any figure and in words. The offer must be made in BDT (Bangladeshi Taka).
- 3.6) Bank is not bound to accept the lowest offer. Bank reserves the right to accept or reject any or all the quotations without arising any reasons or whatsoever.
- 3.7) Bank reserves right to increase or decrease the quantity, ordered item(s) and professional service tasks. The bank reserves the right to calculate the total price on the basis of the approved unit cost for the additional job. Vendor will have to execute additional order(s) for the installation of additional quantity as per the bank's requirements.
- 3.8) Bank also reserves the right to distribute the work among the bidders or assign it to a single bidder. VAT, Taxes etc. shall be deducted from the bill as per the approved rate of the National Board of Revenue.
- 3.9) Bank can ask or request to submit all the relevant documents related to production and import (i.e. all shipping documents attested by L/C opening bank) for further clarification and settlement of the bill.
- 3.10) If the participants provide incorrect information, the bank reserves the right to reject their proposal in part or in whole.
- 3.11) The supplier must obtain a formal written Work Order (with a proper signature and seal) from the Bank before supply.


K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.


Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.


A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





- 3.12) Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as “Disqualification” to participate.
- 3.13) The Work Order will be automatically cancelled if the requisite Terms & Conditions are not fulfilled.
- 3.14) Bank reserves the right to impose a penalty or not take delivery of the goods for any type of substandard goods supplied by the vendor
- 3.15) If any deliverables do not meet the required specification, quantity, or sample quality, or are of substandard quality, the bank reserves the right to reject the goods outright, and the vendor must take them back at its own expense and replace them with goods of acceptable quality within 15 (fifteen) days of the date of rejection.
- 3.16) The information provided by the participant in response to this project’s document will become the property of First Security Islami Capital & Investment Ltd. and will not be returned unless explicitly mentioned.
- 3.17) First Security Islami Capital & Investment Ltd. reserves the right to partially purchase, amend, rescind, or reissue this RFP document, and all amendments will be advised to the participants and such amendments will be binding on them.
- 3.18) Participants shall not, without the Bank’s prior written consent, disclose the contract or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Bank in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Any disclosure to any such employed person shall be made in confidence and shall extend only as far as it may be necessary for purposes of such performance.
- 3.19) Bank reserves the right to accept or reject any proposal, and to annul the participation process and reject all proposals at any time prior to the award of a contract, without thereby incurring any liability to the affected participant or participants or any obligation to inform the affected participant or participants of the grounds for the Bank’s action.
- 3.20) The bank shall not accept the work if it is not supplied as per specification or an approved sample.
- 3.21) The bank reserves the right to reduce or increase the quantity of the products.
- 3.22) The Bank shall not accept the work if not supplied as per specification or approved sample.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





- 3.23) If a participant provides inaccurate information, the bank reserves the right to reject their offer. If the participant submits any fraudulent information or performs any fraudulent activity, then their performance security will be forfeited.
- 3.24) The participant shall offer a minimum of one (and preferably two, as desired by the bank) on-site visit / inspection opportunity for similar projects and solutions that have been implemented by the participant.
- 3.25) The participant should have redundant technical resources for each product and solution they will supply.
- 3.26) Vendor's support should be under 24x7x365 basis.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.



SECTION 4 – DESIGN, SPECIFICATION and BoQ

4.1) System Solution Diagram

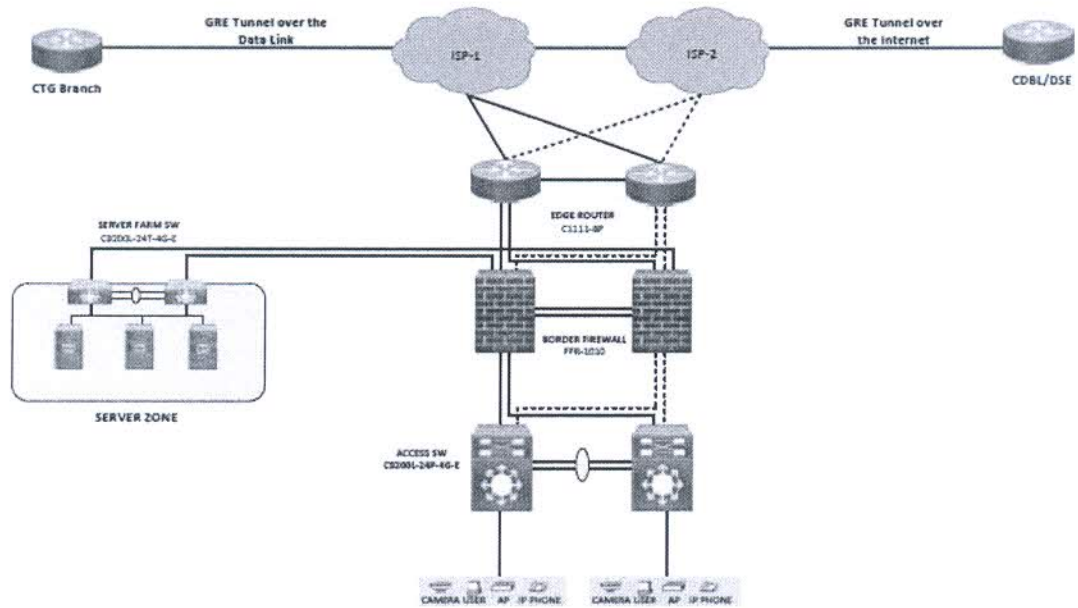
Network Solution Diagram must be submitted by following condition.

Considerations are as follows:

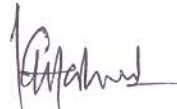
- Redundancy at the Hardware and Software level
- Operational reliability in all aspects
- Quick changes, including additions and rapid expansion
- Online monitoring and status
- Life-cycle management
- Employee remote access through a VPN
- Physical security
- Rapid detection, identification and resolution of faults
- Network uptime will be 999.99% or zero downtime
- Future expandability

4.2) Design Layout

Proposed Network Diagram for FSICIL




K M Rasidul Hasan
 VP, Chief Executive Officer
 First Security Islami Capital and
 Investment Ltd.



Khandaker Tanveer Ahammed
 FAVP, HOF and Company Secretary
 First Security Islami Capital and
 Investment Ltd.



A.T.M. Alaul Haque
 FAVP, Head of IT Division
 First Security Islami Capital and
 Investment Ltd.



4.3) Specification & Bill of Quantity

Section 1: Network Device, support and subscription

Device	Brand & Model	Description	Qty
Core Router	Cisco, C8200L-1N-4T	Supply, Install and Configure Core Router with necessary licenses, replacement warranty and support Subscription for 3 years	2
Core Firewall	Palo Alto, PA-440	Supply, Install and Configure Core Firewall with necessary licenses for Threat Prevention, Wild Fire, replacement warranty and support Subscription for 3 years	2
Distribution Switch	Cisco, C1000-24T-4G-L	Supply, Install and Configure Distribution Switch with necessary licenses, replacement warranty and support services for 3 years.	2
Server Farm Switch	Cisco, C9200L-24T-4G-E	Supply, Install and Configure Server Farm Switch with necessary licenses, replacement warranty and support services for 3 years.	2
Access Switch	Cisco, C1000-24P-4G-L	Supply, Install and Configure Access Switch with necessary licenses, replacement warranty and support services for 3 years.	2
Wireless Access Point	TP Link, Deco M4 AC1200 Mbps Gigabit Dual-Band Wi-Fi System (2-Pack)	Supply, Install and Configure WiFi with necessary licenses, replacement warranty for 1 year.	1

Section 2: Server Solution, Support

Device	Brand & Model	Description	Qty
Server	HP/DELL	Supply, Install and Configure Enterprise Server with necessary licenses, warranty and support for 3 years General Specification: 02U Rack Mounted Enterprise Series Server with 2x12c Processor having minimum 18MB L3 Cache, Intel C621 or higher chipset, 128GB RAM (32GB Module), 5x1.2TB SAS HDD (6 TB usable space after RAID 5 and 1 Hot spare), Minimum 2 x 1GbE Base-T Adapter, 2 HPE Flexible Slot Power Supplies	2

K M Rasidul Hasan
 VP, Chief Executive Officer
 First Security Islami Capital and
 Investment Ltd.

Khandaker Tanveer Ahammed
 FAVP, HOF and Company Secretary
 First Security Islami Capital and
 Investment Ltd.

A.T.M. Alaul Haque
 FAVP, Head of IT Division
 First Security Islami Capital and
 Investment Ltd.





Section 3: Licenses Delivery and Installation

Solution	License	Description	Qty
Operating System	VMware Esxi 8.0 Standard Licenses for 2 Socket Server	Supply, Install and Configure VMware Esxi with Standard Licenses	2
	Windows Server 2019 Standard 16 Core License	Supply, Install Windows Server 2019 Standard 16 Core License	1
Server Security	Deep Instinct End Point security for servers.	Supply, Install and Configure Deep Instinct End Point Security solution for complete protection, with required subscription for support services.	10

Section 4: Professional Services Configuration

Service	Description	Job
Hypervisor Host	Installation of Esxi 8.0 on Bare Metal as Virtualization Host, Configure network, Data store and others features including security settings on 2 physical servers.	1
Active Directory	Installation of Windows Server 2019 as Guest OS on VMware Esxi Host, Configure On-Premises Active Directory with PDC and ADC on a single domain and single forest configuration, DNS role, and configuring group policies concerning existing settings on AD infrastructure.	1
Core Application	Installation of Windows Server 2008 as a Guest OS on VMware Esxi Host, configuration of IIS to host the application on 2 VM, and availability of file replication system between two servers.	1
Core Database	Installation of Windows Server 2008 R2 as Guest OS on VMware Esxi Host, Configure Microsoft SQL Server 2008 with Mirror Configuration for high availability between 2 servers, transfer data from existing 2008 Microsoft SQL database.	1
Internet Proxy	Installation of Centos as Guest OS on VMware Esxi Host, Configure Squid Proxy with associated rules for safe browsing on 2 VM.	1

Section 5: Structure Cabling

Service	Description	Job
Structure Cabling	Perform structure cabling with delivery and installation of patch panel, cable manager and network cable arrangement with CAT 6 UTP (Rosenberger, Systimax etc) for the devices on the rack with Branded PDU delivery and installation on 2 racks.	1

K M Rasidul Hasan
 VP, Chief Executive Officer
 First Security Islami Capital and Investment Ltd.

Khandaker Tanveer Ahammed
 FAVP, HOF and Company Secretary
 First Security Islami Capital and Investment Ltd.

A.T.M. Alaul Haque
 FAVP, Head of IT Division
 First Security Islami Capital and Investment Ltd.





APPENDIX – A

PRESCRIBED FORM FOR BIDDER'S PROFILE

- 1. Introduction** [Brief introduction of the firm with contact information such as Address telephone no, fax no etc.]
- 2. Structure of the Organization** [Hierarchical organization of the firm]
- 3. Registration Certificates** [Firm registration information such as incorporation Date, copy of trade license etc.]
- 4. Import-export Permit** [Import, export permit document copy]
- 5. Shareholders Information**
- 6. Background of Major Shareholders**
- 7. Number of Employees** [Department wise]
- 8. Main Business & Services** [Details of main business and services rendered]
- 9. The Product** [Details of products supply such as name, short description of Product, and distributorship license from the principal, how long the products are being supplied]
- 10. Support Centers**
- 11. Credit Record**
- 12. Financial Information**
- 13. Industrial Comparison**
- 14. Technical Support Team** [Details CV of each member of the technical support Team]
- 15. List of Clients** [List of relevant clients with contact information and products supplied]
- 16. Certificate from relevant clients for successful implementation**
- 17. Special Certificates achieved**

Any other information feels necessary to be provided along with the firm profile.

SIGNATURE OF THE KEY PERSON WITH DATE

FULL NAME _____

NAME OF THE COMPANY _____

COMPANY SEAL _____

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





APPENDIX – B

LETTER TO AUTHORIZE PERSON IN CHARGE

We undersigned hereby authorize _____ (name of the authorize person) to act on our behalf in all manners relating to the proposal of First Security Islami Capital & Investment Ltd. for authorization, signing and all other activities. Any acts carried out by _____ (name of the Authorize person) on our behalf shall have the same effect as acts of our own.

This authorization is valid until further written notice from _____ (Proposal submitting date)

Authorized Holders Information	
Full Name:	Signature of the authorized holder:
Designation:	Seal(Company/Official)
Company ID No:	
Name of the Company:	

Thank you

Sincerely,

SIGNATURE OF THE KEY PERSON WITH DATE

FULL NAME _____

POSITION _____

NAME OF THE COMPANY _____

COMPANY SEAL _____

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





APPENDIX – C

PRICE OFFER BY VENDOR

SL	Item Name	Descriptions	Qty. (A)	Unit Price in BDT (B)	Total Price in BDT C=(AXB)
1	item 1	description of item 1	X	xxx.xx	xxx.xx
2	item 2	Description of item 1	X	xxx.xx	xxx.xx
3	item 3	Description of item 1	X	xxx.xx	xxx.xx
...
...
n	item n	Description of item 1	X	xxx.xx	xxx.xx
Sub-Total in BDT					
VAT and TAX					
Grand Total in BDT					

** Above price calculation format must be applicable to all sections.

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.





End of RFP

K M Rasidul Hasan
VP, Chief Executive Officer
First Security Islami Capital and
Investment Ltd.

Khandaker Tanveer Ahammed
FAVP, HOF and Company Secretary
First Security Islami Capital and
Investment Ltd.

A.T.M. Alaul Haque
FAVP, Head of IT Division
First Security Islami Capital and
Investment Ltd.

